

JOB ADVERT

Food, Security, and Livelihoods- Program Manager (FSL-PM)

Created in 1979 and now operating in over 50 countries around the world, Action Against Hunger is one of the major actors in fighting hunger. Active in Liberia since 1990, Action Against Hunger has become one of the main humanitarian and development actors in the country focusing on Nutrition, Health, Mental Health and Psychosocial Support (MHPSS) as well as Food Security and Livelihoods (FSL), Water Sanitation and Hygiene (WASH) to address the underlying and root causes of nutrition insecurity. Action Against Hunger's work in Liberia has evolved significantly over the years from emergency response to longer-term development, aiming at ensuring the provision of nutrition services within the health system; promoting and implementing FSL and WASH interventions; and developing strong partnerships with local civil society and national NGOs as well as the Government of Liberia. Through the years, Action Against Hunger has developed a strong acceptance within the communities in the areas of interventions. Action Against Hunger Country office is located in Monrovia.

I. Summary of position

In January 2024, Action Against Hunger launched a new project aiming at improving health outcomes of Liberians by strengthening the health system in three counties: Montserrado, Margibi and Nimba. In early October 2024 with partnership from Concern Worldwide and other local NGOs, Action Against Hunger launched the ASPIRE Project. The overall objective of the ASPIRE program is to empower vulnerable communities to achieve sustainable improvements in health, nutrition, and resilience through income enhancement, climate adaptation, and evidence-based strategies, fostering a holistic and inclusive approach to long-term development. Action Against Hunger is seeking highly motivated and experienced professionals to join our team as **Food, Security, and Livelihoods Program Manager (FSL-PM)**. The **FSL-PM** will connect with FSL actors in the intervention area, including the Ministry of Agriculture and other partners. He/ She will contribute to fundraising and identify new funding opportunities. The **FSL PM** will enhance field-level representation, coordinate with relevant clusters, and participate in workshops and technical working groups. This role supports multiple projects funded by various donors in different locations.

II. Some key job responsibilities

Mission 1: Set up, implement and report on FSL projects

- Responsible for setting up of the FSL program(s) considering the logical framework of the program(s), the budget, and the logistical and administrative processes of Action Against Hunger.
- Establish the quality of the programs in conformity with the technical and project management standards of Action Against Hunger.
- Identifying the technical constraints associated with the implementation of the projects and proposing innovative technical solutions in response to such constraints.
- Supervising his/her programs, by means of internal monitoring tools, regular presence in the field, maintenance of a project workplan and a monthly review of the budget.
- Preparing in time to meet deadlines of the FSL components of external and internal reports relating to his/her projects.

Mission 2: Contribute to the quality, accountability and impact measurement process of his/her program

- Supporting the Ministry of Agriculture (MoA) in setting up / strengthen and implement a surveillance system on food security that combines data from surveys on food availability, prices and household food security.
- Updating regularly the food security surveillance sample household database;
- Contributing actively to the compilation of all data, their analysis and the drafting of the monthly/quarterly ACF surveillance reports/bulletins on the food situation in the target counties;
- Ensure beneficiary selection criteria and processes are in line with ACF's principles and in coordination with other departments (such as MEAL), are clear to all and are well implemented in a transparent way.
- Institute a mechanism to ensure the generation and sharing of reliable reports from the District Agriculture Officers of the MoA for his/her action.
- Producing an end of project report, identifying the key food security and livelihood activities and geographical areas that the mission can focus in the solicitation of future food security funding.
- Contributing to project capitalization exercises related to the FSL component.

Mission 3: Participate in the coordination, representation and partnerships in his/her area of intervention

- Coordination of activities with other sectors and departments of Action Against Hunger to ensure rational use of resources and optimum integration.
- Ensure that implementing partners are well supported and the quality of their work is monitored and assured.
- Representing Action Against Hunger and ensuring coordination with partners, the authorities, agencies of the United Nations and NGOs in his/her sector, in collaboration with the Field Coordinator.
- Ensure the distribution of bulletins and reports with the support of the MoA and ACF via monthly meetings and workshops.
- Draw up the minutes of key coordination meetings (internal and external) and share with the relevant department at ACF or MoA.
- Actively coordinate with other agencies implementing FSL activities in ACF intervention areas
- Promote the program achievements, disseminate lessons learnt and share Action Against Hunger approaches with external stakeholders;

Mission 4: Contribute to deliberations on strategy and the positioning of the FSL Department

- Ongoing, systematic and thorough analysis of the humanitarian and development situation in respect of food security, livelihoods and resilience and of the context of intervention in his/her operational areas.
- Taking part in the determination of strategy in his/her area of activity and sectoral strategy at national level.
- Setting up projects consistent with the respective approved proposals, the strategic framework, the policies of FSL and other Action Against Hunger sectors, national strategic and key international documents in the sector.
- Promoting transversal integration of the FSL sector with other sectors (Health and Nutrition, Mental Health and Psychosocial Support, Gender and Protection and WASH), in collaboration with the relevant teams both at coordination and field levels.
- Taking cognizance of transversal problems associated with FSL initiatives (HIV, Gender issues, Disaster Management, Environment, Handicap, Inclusion etc.)

Mission 5: Identify needs and contribute to programme elaboration

- Identifying humanitarian needs in the field of FSL and in his/her area of activity, this to include the submission of reports pertaining to such matters, including, where appropriate, target populations and local actors in the identification of needs and ways of responding to them.
- Participation in defining and designing FSL programs informed by needs.
- Contributing to the writing of the FSL sections of project proposals.

Mission 6: Contributing to capitalization and technical development in his/her sector

- Capitalization of program-related data and documentation of the innovations achieved.
- Dissemination of the technical and operational expertise acquired during the program.
- Participate in advocacy for funding to support the food security surveillance system beyond the project's target counties and timeframe
- Make recommendations for the sustainability of the food security monitoring system

Mission 7: Contributing to capitalization and technical development in his/her sector

- Preparation detailed budget projections in line with agreed procedures and templates
- Ensure monthly budget follow up meetings, forecasting, and expenditure reviews adequately happened, reporting on project budget burn rates and that the spending is aligned to activity progress and projections.
- Participate in the recruitment of FSL staff, and appraisals.
- Ensure an enabling cooperation between the FSL and support departments.

Mission 8: Gender and Protection

- Ensure program activities integrate gender equality and women's empowerment principles.
- Develop and implement capacity-building initiatives for women and marginalized groups to participate in economic activities.
- Promote equal access to resources, decision-making for all social categories in target communities.
- Ensure compliance to protection principles

IV. Qualifications & Experience

- Postgraduate qualification with a bachelor's degree in agronomy, agriculture economics, agribusiness, food security and community development or related field. Master's degree in agriculture economics, agribusiness, food security and community development or related field is a plus;
- At least 5 years' experience in implementing multisectoral FSL, Nutrition, WASH and Mental Health projects in a resilience setting or equivalent combination of education and work experience.
- Familiar with conducting food security, market situation assessments, surveillance, use of digital/ electronic data collection tools and methods, analysis and reporting;
- Experience of working with community level micro finance institutions
- Experience working with the Ministry of Agriculture in Liberia is a plus;
- Experience handling problems linked with humanitarian and developmental crises;

V. Required Competencies And Skills

- Good ability to work with state technical services and other partners (MoA)
- Good organizational and operational capacity
- Knowledge of the institutional framework for food security and nutrition at the national level.
- Computer skills in Word, Excel, Sphinx, SPSS, STATA, Eviews, etc
- Good understanding of key areas under FSL (Agro-Ecology, Business Management, Agricultural interventions, Market analysis Cash for Work etc.)



- At ease with communication, negotiations and representation in technical and non-technical aspects.

VI. Remuneration package

Anticipated starting date: Feb 20, 2025

Contract length: 12 months renewable based on funding and performance

Location: Monrovia with frequent travels to other Action Against Hunger intervention areas

Basic Salary: \$1,779

Transportation allowance: \$135

Education Allowance: \$90

Medical Insurance: staff and four dependents inclusive of spouse

HOW TO APPLY:

Are you passionate about working in an environment that lend you the opportunity to demonstrate your expertise contributing to FSL activities in multi-sector projects and ready to make positive impact in the workplace, Action Against Hunger is looking for a dedicated **Food, Security, and Livelihoods-Program Manager** to join our team. If you are self-motivated, culturally adept, and ready to make a difference, we want to hear from you! Please send your CV and motivation letter to:

recruitment@lr-actionagainsthunger.org with “**Food , Security, and Livelihoods-Program Manager**” in the email subject line, along with three work-related references from your most recent employers no later than 27th January 2025, 5:00 PM

Action Against Hunger is committed to diversity and inclusion within its workforce, and encourages all competent persons, irrespective of gender, religious and ethnic backgrounds, including persons living with disabilities, to apply and become part of the organization.

Action Against Hunger is committed to protecting all persons it comes into contact with through our work, including children and at-risk adults. Action Against Hunger has ZERO TOLERANCE towards all forms of harm and abuse.

Action Against Hunger is an equal-opportunity Employer. Qualified women are particularly encouraged to apply.
